

**ADDENDUM NO. 1
TO
JERSEY CITY REDEVELOPMENT AGENCY
FOR GENERAL CIVIL ENGINEERING SERVICES
SEPTEMEBR 11, 2025**

TO: POTENTIAL RESPONDENTS

This **Addendum No. 1** is to amend and supplement the Jersey City Redevelopment Agency's (the "**JCRA**") Request for Qualification for General Civil Engineering Services (the "RFQ"). The Respondent shall acknowledge receipt of this Addendum No. 1 on the Acknowledgment of Receipt of Addenda Form, which is to be included as part of the RFQ submission package.

Potential Bidders are advised that:

- A. The Checklist hereby amended to include items A. Letter of Qualification and B. Letter of intent
- B. The RFQ is hereby amended to include the letter of Qualification
- C. The RFQ is hereby amended to include the letter of Intent

LETTER OF QUALIFICATION

Note: To be typed on Respondent's Letterhead.

No Modifications may be made to this letter.

[Insert date]

Yvette Sanchez
Project Manager
Jersey City Redevelopment Agency
4 Jackson Square
Jersey City, New Jersey 07305

Dear Ms. Sanchez:

The undersigned have reviewed the Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the Jersey City Redevelopment Agency, dated [insert date], in connection with the Agency's need for _____.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of (Name of Respondent).

(Signature of Chief Executive Officer)

(Typed Name and Title)

(Typed Name and Title)

Dated

*If joint venture, partnership or other formal organization is submitting a qualification statement, each participant shall execute this Letter of Qualification.

LETTER OF INTENT

(Note: To be typed on Respondent's Letterhead. No Modifications may be made to this letter.

[Insert date]

Yvette Sanchez
Project Manager
Jersey City Redevelopment Agency
4 Jackson Square
Jersey City, New Jersey 07305

Dear Ms. Sanchez:

The undersigned as Respondent, has (have) submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the Jersey City Redevelopment Agency, date **[insert date]** in connection with the Agency's need for _____

Name of Respondent HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information.
2. **(Name of Respondent)** agrees (agree) to participate in good faith in the procurement process as described in the RFQ and to adhere to the Agency's procurement schedule.
3. **(Name of Respondent)** acknowledges (acknowledge) that all costs incurred by it (them) in connection with the preparation and submission of the Qualification Statement and any qualification Statement prepared and submitted in response to the RFQ, or an negotiation which results therefrom shall be borne exclusively by the Respondent.
4. **(Name of Respondent)** hereby declares (declare) that the only persons participating in this Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the Agency.
5. **(Name of Respondent)** declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.