

RFP REDEVELOPMENT FINANCIAL CONSULTING SERVICES

JCRA'S ANSWERS TO QUESTIONS

- 1) **Question:** Employee Information Report (AA302), Item 9

Item 9 instructs respondents to "Enter the total number of employees at the establishment being awarded the contract."

Could you please clarify what is meant by "the establishment being awarded the contract"? Specifically, should respondents provide:

- 1. the total number of employees at the office/location that will be performing the work under this contract; or*
- 2. the total number of employees employed by the company as a whole?*

Answer: Please refer any specific questions regarding the Employee Information Report (AA302) to the EEO Monitoring Program within the N.J. Department of the Treasury, the Program's phone number, as listed on its instructions included in the RFP, is (609) 292-5473.

- 2) **Question:** Employee Information Report (AA302), Item 10

Item 10 instructs respondents to "Enter the name of the public agency awarding the contract, including city, county, state, and ZIP code."

Please confirm that this item is requesting the information for the Jersey City Redevelopment Agency (the public agency issuing this solicitation), and not information regarding other public agency contracts held by the respondent.

Answer: Please refer any specific questions regarding the Employee Information Report (AA302) to the EEO Monitoring Program within the N.J. Department of the Treasury, the Program's phone number, as listed on its instructions included in the RFP, is (609) 292-5473.

- 3) **Question:** *Fee structure is reported to be 20% of the scoring criteria. The RFP requests hourly rates. Would the Redevelopment Agency accept a fee structure that is not based upon a hourly billing, but has a cost range for each analysis and report?*

Answer: The Agency prefers hourly rates but will consider alternative fee proposals.

- 4) **Question:** *Are the subcontractors required to submit the forms as well as the Prime?*

Answer: The Bidder/Contractor is responsible for submitting its response to the RFP and all required forms on its own behalf and on behalf of its subcontractors, if subcontractors are proposed to be utilized for any part of the Services. Please refer to the RFP for guidance regarding the information and forms required to be submitted on behalf of subcontractors.